Poddar Business School
Ramchandrapura IS-2017 Industrial Area, Rajasthan 302022
Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. **Name of the Institution**

   Poddar Business School

   Email id: bschool@poddarinstitute.org

   Ph: - 9772997729, 9214430541.

2. **Name and address of the Trust/ Society/ Company and the Trustees**

   Community for the Advancement of Education and Research CAER

   Ramchandrapura IS-2017 Industrial Area, Rajasthan 302022

   Ph:- 9214430541

3. **Name and Address of the Vice Chancellor/ Principal/Director**

   Director: - Dr. Devendra Arora

   ` Jaipur Ph: -9929992572

   da@poddarinstitute.org

4. **Name of the affiliating University**
   N/A

Governance
Composition of the college governing council for the implementation of autonomy

Sl. No.	Name	Designation
1	Dr. Anand Poddar	Chairman
2	Smt. Roopal Poddar	Member
3	Dr. Devendra Arora	Member
4	Dr. Saurabh Maheshwari	Member Secretary
5	Dr. Shyam Agarwal	Member
6	Dr. Ajay Sharma	Member
7	Dr. Navneet Agarwal	Member
8	Dr. Sunil Kakkar	Member
9	Anand Chhabra	Member

Senior Teachers of the college nominated by the Director

Sl. No.	Name	Designation
1	Dr. Shiva Sharma	Assistant Professor and Soft Skills Trainer

Member from education / industry nominated by the management

Sl. No.	Name	Designation
1	Prof. Anil Mehta	Professor, Banasthali University, Tonk, Jaipur Retd. Professor, University of Rajasthan, Jaipur

Ex-officio member
Dr. Devendra Arora
Director,
Poddar Business School

Academic Council

Sl. NO.	Name	Position	Designation
1	Dr. Devendra Arora	Chairman	Principal, Poddar Business School
2	Dr. Sunil Kakkar	Member Secretary	Head of Department, Poddar Management and Technical Campus
4	Dr. Ruchir Saxena	Member	Associate Professor, Poddar Management and Technical Campus
5	Dr. Reema Singh	Member	Assistant Professor, Poddar Business School
6	Prof. Anil Mehta	Educationist	Prof. Banasthali University
7	Dr. Nimit Gupta	Educationist	Associate Professor, NCU, Delhi
8	Dr. Brijesh Awasthi	Educationist	Associate Professor ICFAI, Jaipur
9	Dr. Kirti Sharma	Educationist	Assistant Professor, MDI Gurugram
10	Mr. Asish Sharma	Corporate Trainer	
11	Prof. M. M. Saxena	Educationist	
10	Prof. A. K. Goswami	Educationist	

Nature and Extent of involvement of Faculty and students in academic affairs/improvements

Governing Council, Student Development Cell, Academic Council, Internal Quality Assurance Cell, Discipline Committee have faculty and student's involvement in academic affairs /improvements.

Anti Ragging Squad

1	Dr. Devendra Arora	Professor & Member
2	Dr. Sunil Kakkar	Adjunct Professor & Member
3	Dr. Kuldeep Sharma	Associate Professor & Member
4	Dr. Tanuja Jain	Assistant Professor & Member
5	Ms. Charvi Chhabra	Student & Member
6	Mr. Saksham Gupta	Student & Member

Anti Ragging Cell

1	Dr. Devendra Arora	Professor & Member
2	Dr. Reema Singh	Associate Professor & Member
3	Mr. Sharat Pareek	Assistant Professor & Member
4	Ms. Nidhi Jain	Assistant Professor & Member
5	Mr. Ayush Sharma	Student & Member
6	Mr. Ajay Sharma	Student & Member

Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University
Composition

Chairman: Dr. Devendra Arora
Convener– Dr. Sunil Kakkar, (Adjunct Professor)
Members:
1. Dr. Reema Singh
2. Dr. Kuldeep Sharma
3. Dr. Shiva Sharma
4. Dr. Tanuja Jain
5. Mr. Ayush Sharma (Student representative)
6. Mr. Saksham Gupta (Student representative)

Internal Complaint Committee (ICC)
Name of members: -

1	Dr. Devendra Arora	Professor & Member
2	Dr. Sunil Kakkar	Adjunct Professor & Member
4	Dr. Tanuja Jain	Assistant Professor & Member
5	Ms. Tripti Chamoli	Assistant Professor & Member
6	Mr. Ajay Kumar Mahawar	Member
7.	Ms. Khushboo Dey	Member
8.	Ms. Charvi CHabra	Student
9.	Mr. Ajay Sharma	Student
10.	Mr. Romans Merchant	Student

Committee for SC/ST MEMBERS: -

S. No.	Name	Designation
1	Dr. Devendra Arora	Professor & Member
2	Dr. Ashish Dixit	Associate Professor & Member
3	Dr. Reema Singh	Associate Professor & Member
4	Ms. Megha Nagelia	Assistant Professor & Member
5	Mr. Romans Merchant	Student & Member
6	Dr. Harsh Kumar	Member

Establishment of Training and Placement Cell

S.No.	Name	Designation
1.	MR. PRABAL PRATAP SINGH	T&P Officer

The composition of **Research and Innovation Cell** is as below:

S. No.	Name	Position
1	Dr. Devendra Arora	Convenor
2	Dr. Reema Singh	Member
3	Dr. Kuldeep Sharma	Member
4	Ms. Charvi Chhabra	Student Member
5	Mr. Ajay Sharma	Student Member

INSTITUTION – INDUSTRY CELL

S.No.	Name	Role
1	Dr. Devendra Arora	Professor & Member
2	Dr. Reema Singh	Associate Professor & Member
3	Dr. Shiva Sharma	Assistant Professor & Member
4	Dr. Tanuja Jain	Assistant Professor & Member
5	Mr. Prabal Pratap Singh	Assistant Professor & Member
6	Mr. Hemant Bhati	Corporate Member
7	Mr. Ashish Sharma	Corporate Member

IQAC Composition

Programmes

    ☐ **Name of Programmes approved by AICTE**:

Post Graduate Diploma in Management

    ☐ **Total number of Courses:**

One 1

• **For each Programme the following details are to be given (Preferably in Tabular form):**

Name	P.G.D.M.
Number of seats	120 + 120
Duration	2 Years
Cut off marks/rank of admission during the lastthree years	50%
Fee (as approved by the state government)	5,50,000
Placement Facilities	yes
Campus placement in last three years with minimum salary, maximum salary and averagesalary	We are in second year of inception only.

Faculty

- Course/Branch wise list Faculty members:

FACULTY MEMBERS

PODDAR BUSINESS SCHOOL, JAIPUR
PGDM

Sr. No.	Name	PAN	Gender	Date of Birth	Designation	Appoint-ment Type	Programme	Course	Date of Joining
1	Dr. DEVENDRA ARORA	AFDPA0268C	Male	03/10/1971	PROFESSOR	Regular	MANAGEMENT	PGDM	15/06/2023
2	DR. SUNIL KAKKAR	AWTPK5225C	Male	29/12/1979	Adjunct PROFESSOR	Adjunct	MANAGEMENT	PGDM	13/07/2013
3	Dr. ASHISH DIXIT	AECPD7784C	Male	24/10/1968	ASSOCIATE PROFESSOR	Regular	MANAGEMENT	PGDM	22/08/2022
4	Dr. REEMA SINGH	BTZPS3134E	Female	14/04/1981	ASSOCIATE PROFESSOR	Regular	MANAGEMENT	PGDM	07/12/2022
5	Dr. KULDEEP SHARMA	BSDPS2189G	Male	13/09/1982	ASSOCIATE PROFESSOR	Regular	MANAGEMENT	PGDM	03/04/2023
6	Dr. SHIVA SHARMA	GJIPS8495C	Male	00/00/1993	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	05/06/2023
7	Dr. TANUJA JAIN	AJHPJ2161M	Female	08/10/1980	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	17/07/2023
8	Ms.TRIPTI CHAMOLI	CASPC5013K	Female	3/28/1997	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	01/06/2023
9	Ms.NIDHI JAIN	AEEPJ7434H	Female	21/05/1982	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	01/06/2023
10	Mr. SHARAT PAREEK	AOFPP4893J	Male	24/06/1980	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	01/06/2023
11	Mr. PRABAL PRATAP SINGH	BDLPS0985B	Male	00/00/0000	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	05/06/2023
12.	Ms. MEGHA NAGELIA	BDSPN6433Q	Female	05/07/1995	ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	06/05/2022
13	Dr. Swapna Shrimali		Female		ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	
14	Ms. Swati Puri		Female		ASSISTANT PROFESSOR	Regular	MANAGEMENT	PGDM	

Profile of Director

- Name   Dr. Devendra Arora
- Date of Birth   3/10/1971
- Education Qualifications   Ph.D./M.Com.

Fee

- Details of Fee, as approved by State Fee Committee, for the Institution

        5,50,000/-

- Time schedule for payment of Fee for the entire

        Programme   2 Years

Admission

Number of seats sanctioned with the year of approval:
    PGDM 120; 2022

Admission Procedure

As per AICTE orders which may vary every year, Admission through CAT, CMAT, PCAT, Then GD and PI.

Criteria and Weightages for Admission

50% minimum in graduation with qualifying examination

Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each:
                    PGDM   8 (Eight); 77.7 each
- Number of Tutorial rooms and size of each:
                    PGDM   2 (Two); 78.98 each
- Number of Computer Centers with capacity of each:
                    1 (One), 154 sqm.
- Central Examination Facility, Number of rooms and capacity
                    1 (One), 30 sqm
- Barrier Free Built Environment for disabled and elderly persons
                    Yes
- Occupancy Certificate
                    Yes
- Fire and Safety Certificate
                    Yes
- Hostel Facilities
                    No

Library

Number of Titles: 607

MBA

- Number of Titles: 125
- Number of Volumes: 3500
- No. of Journals published in India: 12
- No. of E book Titles: 25
- No. of Journals published at abroad: 12
- No. of E book volumes: 500

- List of online National/ International Journals subscribed

  12

- E- Library facilities

  Delnet

- National Digital Library (NDL) subscription details subscribed

  Yes

Computing Facilities

- Internet Bandwidth

  100 mbps

  - Number and configuration of system

    120

- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)

  yes

- Innovation Cell

  Yes

- Social Media Cell

  Yes

List of facilities available

• Games and Sports Facilities

  Yes

• Extra-Curricular Activities

  Yes

• Soft Skill Development Facilities
Yes

Teaching Learning Process

• **Curricula and syllabus for each of the Programmes**
The Curriculum approved and uploaded on website

• **Academic Calendar of the University**
                                Yes

• **For each Post Graduate Courses give the**
following:Title of the Course
         P.G.D.M.

Curricula and Syllabi
yes

List of Research Projects/ Consultancy Works

• Number of Projects carried out

  27

• Industry Linkage
yes

• MoUs with Industries

  12

LoA and subsequent EoA till the current Academic Year

Attached as Annexure - 1

Best Practices adopted, if any

• Project Based Learning as A Step Towards Bridging Gap Between Theory and Practice for Students
• Faculty Development/Improvement Programme (Fd/Ip)
• Students Feedback System
• ICT-Enabled Teaching Learning Environment