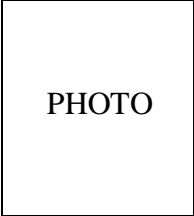


PODDAR BUSINESS SCHOOL

BOYS HOSTEL FORM



COURSE.....

Name of Student.....

E. Mail Student's Contact No.

Father's Name..... Contact Number.....

Mother's Name: Contact Number.....

Permanent Address.....

.....

Tel.....

Hobbies of student:

Name of Local Guardian

Address.....

.....

Tel..... Mobile No

FOR OFFICE USE ONLY

Fees deposited(1st Instalment) Chque/Cash/UPI Rs.....Receipt No. Date:

Room No. Allotted Date of Hostel Joining.....

Remark (if any).....

Fees deposited(2nd Instalment) Chque/Cash/UPI Rs.....Receipt No. Date:

Fees deposited(3rd Instalment) Chque/Cash/UPI Rs.....Receipt No. Date:

Fees deposited(04th Instalment) Chque/Cash/UPI Rs.....Receipt No. Date:

Signature of Warden

Signature of Admission Incharge

Rules & Regulations to Hostlers

You have taken admission in Poddar Business School to get the best quality of education and to become successful in career. To achieve your objective you are requested to follow the under mentioned guidelines:

- ❖ Boys Hostel fee is Rs. 120,000 (For 12 month) and Rs. 5,000/- will be extra for caution money which is refundable.
- ❖ Fees can be paid in onetime payment or on quarterly basis (4 installments). If installment payment is opted, then the installment should be deposited before 5th day of the payment month. Late deposits will be subject to late fees as per the norms.
- ❖ Hostlers will have to sign the agreement for one session for availing the facility of hostel; no one will be allowed to leave the hostel before one session.
- ❖ Defacing walls, equipment, furniture etc., is strictly prohibited.
- ❖ Students must turn off all the electrical equipment & lights before leaving their rooms.
- ❖ Students are not allowed to use electric stoves, heaters etc in rooms except in designated places.
- ❖ If anybody leaves hostel before 1 session, then he will have to pay ***the rent of three months as penalty.***
- ❖ Attend the classes regularly in the college and if you have any problem, contact first to warden then the concerning Professor/ Principal/ Director.
- ❖ Keep a friendly atmosphere in the college and hostel and concentrate on studies.
- ❖ In case you have any health problem you must inform the warden immediately, also you need to submit details about your past illness or any medical condition.
- ❖ You are advised and warned not to smoke, chew tobacco, gutkha or take alcoholic drinks in the college or hostel premises.
- ❖ If you will find involved in some inappropriate activity, then you will be rusticated with immediate effect.
- ❖ Your warden is your guardian; please share your problems with him.
- ❖ No student is allowed in others room after 9.30 p.m.
- ❖ Hostel will not be responsible for any activity/ behavior conducted by students outside the hostel premises.
- ❖ No student will be allowed to leave the hostel after 8.00 p.m. in the winters and 8.30 p.m. in the summers. If anybody have to go out for any urgent work, then a written application should be get approved by the hostel warden & the entry for leaving with the time & reason should be entered in the register.
- ❖ Permission for going out of station will be given only on the basis of the letter of guardian/ parents to whom hostler wants to visit or go.
- ❖ If any problem, complain regarding food any other then contact only hostel warden or college management.
- ❖ If any hostler will not follow the rules & regulation of the college he will be penalized for the same or the required disciplinary action will be taken by the management.

Undertaking by the student

I have read & agree to abide by the rules as laid down by the Institution (PBS). I understand that my admission to hostel may be cancelled, if I commit any breach of the Hostel rules and regulations or any criminal offence. I also take full responsibility for furniture, fixture, fan etc. in my room and shall be accountable for any loss or damage. I certify that particulars mentioned above are correct.

Signature of Student

Declaration by Parents/Guardian

I father/ Mother ofhereby undertakes that I will be responsible for any type of misconduct, breach of hostel rules and regulations and/ or loss to hostel property by may ward. I certify that information furnished by my ward is correct.

Date:

Signature of Parents